Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council May 8, 2025

Members Present:	Mayor:	Mark Sheppard
	Deputy Mayor:	Lori Hiscock
	Councilors:	Zoe Doucet
		David Reid
		Gary Hiscock
		Stephen Thomas
Also Present:	Town Clerk/Manager:	Suzanne Coates

Mayor M. Sheppard called the meeting to order at 7:30 pm

Adopt Minutes: **Motion #25-037** **G. Hiscock/D. Reid**

Resolved to adopt the minutes of the Regular Meeting held on April 10, 2025.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			G. Hiscock
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Agenda: **Motion #25-038** **L. Hiscock/S. Thomas**

Resolved to adopt the agenda with the noted additions as presented.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			G. Hiscock
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

BUSINESS ARISING:

Errors and Omissions: None noted

Business arising from minutes: Clerk/Manager explained letter received from resident, Guy Squires.

Action Report: Cheryl Squires has received clearance from her doctor to return to work. Clerk/Manager is waiting on information from MRON. Clerk/Manager needs to know how many people will be doing the First Aid training.

Maintenance Man Report: Approved as presented. Clerk/Manager to follow up with the Maintenance Man regarding vacation. The Mayor and Councilor Reid will talk to the Maintenance Man regarding park playground equipment.

Community Cleanup: Schedule for some time in June. Deputy Mayor will let Clerk/Manager know what day works best.

NEW BUSINESS:

Canadian Housing Infrastructure Fund, Federal and Provincial: It was suggested by the Department of Municipal Affairs that the MCW project applied for with regard to Tucker's Lane should be applied for under the CHIF funding.

Motion #25-039 **L. Hiscock/G. Hiscock**

Resolved to apply for funding under the Canadian Housing Infrastructure Fund, Federal and Provincial for water/sewer upgrade for Tucker's Lane.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			G. Hiscock
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Ambulance Lease Agreements Extension: Agreements were up for renewal.

Motion #25-040 **G. Hiscock/S. Thomas**

Resolved to sign the one year lease agreement extensions for 4 Hiscock's Lane and 92-94 Main Road.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			G. Hiscock
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Emergency Management Plan: Councilor Hiscock asked Clerk/Manager to see if FESNL has mock training sessions.

Motion #25-041 **L. Hiscock/Z. Doucet**

Resolved to approve the draft Emergency Management Plan as presented.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			G. Hiscock
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Donation Policy:

Motion #25-042 **Z. Doucet/G. Hiscock**

Resolved to approve the Donation Policy as presented.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			G. Hiscock
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Compactor Update: Clerk/Manager gave update on the use of the Compactor over the past 12 months. Clerk/Manager to check with Terminix for quotes for pest control for the Town buildings.

RBC Truck Loan Renewal:

Motion #25-043 G. Hiscock/Z. Doucet

Resolved to pay off the loan for the truck using funds from our Reserve Account.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			G. Hiscock
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

FCM: Clerk/Manager gave an update on the funding for the Asset Management Plan. Clerk/Manager to check to see if we can use Gas Tax funding for our portion of the project.

CORRESPONDENCE:

Email from Jennifer Rodgers: The changes to the Waiting List policy for Seasonal Sites for the Park will remain unchanged and in effect.

Email from Stephen and Sara Cole:

Motion #25-044 G. Hiscock/Z. Doucet

Resolved to allow the 10-year extension to build on 16-18 Western Point Road to be transferable to a new owner.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			G. Hiscock
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

BILLS: **Motion #25-045** **Z. Doucet/D. Reid**

Resolved to pay the bills as presented.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			G. Hiscock
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

OTHER BUSINESS:

Deputy Mayor inquired about the shack on the Ballfield. 2 quotes have been received for a 12x12 storage shed. Councilor Z. Doucet spoke with Audrey about playground equipment. Councilor D. Reid noted that the rock-climbing wall may be able to be replaced with plastic or aluminum. He said the Recreation Commission is willing to pay for repairs if it can be done. Clerk/Manager to get quotes. Councilor Reid also spoke about the necessity to change the wood cutting area around the Town.

Motion #25-046 **G. Hiscock/Z. Doucet**

Resolved to write letter to the Department of Forestry to request a meeting with Council to discuss changes to the wood cutting area around Town.

		Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			G. Hiscock
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Mayor and Councilor Reid will talk to Kevin about saving the slides. Clerk/Manager to get quote from Premium Waste for a bin to take the old playground equipment away.

ADJOURNMENT:

Motion #25-047 Z. Doucet/L. Hiscock

Resolved to adjourn at 9:31 pm.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			G. Hiscock
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Meeting adjourned at 9:31pm.

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Mark Sheppard, Mayor

_____

Suzanne Coates, Town Clerk/Manager

Town of Winterton			
Vendor Aged Summary As at 05/06/2025			
Account #	**Name**		**Current**
Approved Vendor	NL Power	Street Lighting	$ 1,929.03
Approved Vendor	Bell Aliant	Telephone	$ 516.84
Approved Vendor	Bell Aliant	EMS Telephone	$ 83.26
Approved Vendor	Newfoundland Power	Chlorine House ($171.19), Town Hall ($2,004.94), Ambulance Living Quarters ($496.94), War Memorial ($39.12), Rec. Centre ($290.17) & Rec. Centre Furnace ($22.52)	$ 3,024.88
Approved Vendor	Carbonear Home Hardware	Supplies	$ 568.00
Approved Vendor	Hindy's General Store	Fuel for Town	$ 715.00
Approved Vendor	Penney's Transport & Courier	March Courier Fees	$ 182.60
Approved Vendor	Modern Business	Copier Fees , Toner	$ 195.06
Approved Vendor	Telmatik	Message System	$ 74.75
Approved Vendor	Coish's Trucking	Waste Disposal	$ 201.25
Approved Vendor	Big Erics	Janitorial Supplies	$ 139.13
Approved Vendor	Martin's Fire Safety	Cylinder Adapters	$ 218.50
Approved Vendor	Premium Waste Services Ltd	April Garbage Collection	$ 6,963.25
Approved Vendor	Premium Waste Services Ltd	April Recycling	$ 626.75
Approved Vendor	Boom IT	Technical Assistance	$ 169.63
Approved Vendor	Canoe Procurement	Office Supplies	$ 294.76
Approved Vendor	Eastern Ventures Inc.	Safety Courses	$ 179.40
Approved Vendor	Alphonsus St. George & Sons	Stone	$ 2,817.50
Approved Vendor	Superior Propane	Tank Rental	$ 690.00
Approved Vendor	Hickman Motors	Battery	$ 68.94
Approved Vendor	Brenntag	Chlorine	$ 2,090.76
Approved Vendor	Avalon Industrial	Maintenance Supplies	$ 155.23
Approved Vendor	BMS Extinguishers Ltd	Service of fire extinguishers	$ 207.00
Approved Vendor	Mike's Auto Repair	Fire Truck Inspection and Shop Supplies	$ 548.74
Approved Vendor	Windco Enterprises Ltd	Flags for War Memorial & Town Hall	$ 486.28
Approved Vendor	The Navigator	Museum Ad	$ 448.50
Appoved Vendor	Orkin	Pest Control	$ 167.32
Total Outstanding			**$ 23,762.36**
Paid Invoices Not Tabled at Council Meeting			
Account #			**Amount**
	Name		
Approved Vendor	Premium Waste Services Ltd	March Garbage Collection	$ 6,983.81
Approved Vendor	Zoe Doucet	Travel to Workshop	$ 36.90
Approved Vendor	Uline	Storage Shelving Fire Department	$ 1,380.18
Total			**$ 7,020.71**

Outside Pond Park			
Vendor Aged Summary As at 05/06/2025			
Code	**Name**		**Current**
Approved Vendor	Bell Aliant	Telephone & Internet	$ 132.48
Approved Vendor	Newfoundland Power	Heat & Light	$ 267.98
Approved Vendor	Emco Corporation	Poly Pipe	$ 159.01
Approved Vendor	Windco Enterprises Ltd.	Flags	$ 271.34
Approved Vendor	Canoe Procurement	Office Supplies	$ 27.98
Approved Vendor	Hopkins Services Ltd.	Playground Maintenance at Park	$ 3,996.25
Approved Vendor	Big Eric's	Janitorial Supplies	$ 783.39
Approved Vendor	Dick's & Company Ltd.	Office Supplies	$ 29.03
Total Outstanding			**$ 5,667.46**
Paid Invoices Not Tabled at Council Meeting			
Account #	Name		Amount
Approved Vendor	D & S Vacuum Truck Services Ltd	Septic System Cleaning	$ 2,875.00
Approved Vendor			
Approved Vendor			
Approved Vendor			$ -
Total			**$ 2,875.00**