Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council July 10, 2025

Members Present:	Mayor:	Mark Sheppard
	Deputy Mayor:	Lori Hiscock
	Councilors:	Zoe Doucet
		David Reid
		Gary Hiscock
Also Present:	Town Clerk/Manager:	Suzanne Coates
Absent:	Councilor:	Stephen Thomas

Mayor M. Sheppard called the meeting to order at 7:30 pm

Adopt Minutes: **Motion #25-055** **L. Hiscock/G. Hiscock**

Resolved to adopt the minutes of the Regular Meeting held on June 12, 2025.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			G. Hiscock
Opposed:	0		
Abstained:	0		

Motion Carried.

Agenda: **Motion #25-056** **L. Hiscock/Z. Doucet**

Resolved to adopt the agenda with the noted additions as presented.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			G. Hiscock
Opposed:	0		
Abstained:	0		

Motion Carried.

BUSINESS ARISING:

Errors and Omissions: None noted

Business arising from minutes:

- Lori asked about the storage shack for the ball field. That is the next thing on Kevin's list to be completed.
- Meeting with Department of Forestry-Still waiting on a response. Clerk/Manager spoke with the department and they are looking into our request and will get back to us.

Action Report: Approved as presented.

- Clerk/Manager received a request from a resident to meet with council to discuss their property. Council agreed that the Clerk/Manager will get back to the resident and inform them that unless there is new developments or new information to present, councils' decision has not changed on the said situation.

Maintenance Man Report: Approved as presented.

NEW BUSINESS:

Closed regular meeting for HR meeting at 8:01 pm
Opened regular meeting at 8:14 pm

Update on Rec. Centre- Clerk/Manager explained that she is waiting on Belfor to give a quote on some work that may need to be done.

Motion #25-057 G. Hiscock/Z. Doucet

Resolved that if the quote is $5,000 or less the Clerk/Manager can go ahead and get the work competed. If the quote is above $5, 000 the Clerk/Manager has to bring back to council for consideration.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			G. Hiscock
Opposed:	0		
Abstained:	0		

Motion Carried.

Clearing Brooks- Councilor Z. Doucet stated that she has had residents share their concerns with the overgrown alders, trees etc… growing from the main brooks in the town. Clerk/Manager reminded council that in order for the Town to undertake any work near a brook we are required to apply to DFO for a permit and there are requirements that have to be met before we can obtain the said permit. Council decided that the Clerk/Manager will reach out to some contractors whom may be familiar with the correct process for clearing brooks and check and see if there is any Government funding to help assist us with this.

FCM Project Meeting- Clerk/Manager explained that Tract Consulting would like to have a virtual meeting at 6:30 pm on August 14th to discuss the project under FCM for our Climate Readiness Initiative Project.

CORRESPONDENCE:

Letter from Municipal Assessment Agency-For council's information only.

BILLS:

Motion #25-058 L. Hiscock/G. Hiscock

Resolved to pay the bills as presented.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			G. Hiscock
Opposed:	0		
Abstained:	0		

Motion Carried.

OTHER BUSINESS:

Deputy Mayor L. Hiscock & Councilor G. Hiscock inquired into who is covering for holidays. Clerk/Manager explained that if the assistant is available, she will be able to cover some of the holidays however; she will not be available to cover all of the holidays. Clerk/Manager explained that she has at least another 3 weeks of vacation for this year.

Councilor D. Reid-Asked if the generator has been checked on since it was installed.

Motion #25-059 G. Hiscock/Z. Doucet

Resolved that when Councilor D. Reid is available, he will run the generator to ensure that it is working correctly.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			G. Hiscock
Opposed:	0		
Abstained:	0		

Motion Carried.

ADJOURNMENT:

Motion #25-060 L. Hiscock/G. Hiscock

Resolved to adjourn at 8:44 pm.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			G. Hiscock
Opposed:	0		
Abstained:	0		

Motion Carried.

Meeting adjourned at 8:44 pm.

_____

Mark Sheppard, Mayor

_____

Suzanne Coates, Town Clerk/Manager

Town of Winterton			
Vendor Aged Summary As at 07/08/2025			
Account #	**Name**		**Current**
Approved Vendor	Newfoundland Power	Street Lighting ($1, 929.03), Chlorine House ($131.63), Town Hall ($982.48), Ambulance Living Quarters ($154.34), Rec. Centre Furnance ($22.77), War Memorial ($35.47) & Rec. Centre ($89)	$ 3,344.72
Approved Vendor	Coish's Trucking	3 Trailer loads of Garbage	$ 603.75
Approved Vendor	Municipal Assessment Agency	3rd Quarter Fees	$ 3,068.00
Approved Vendor	Carbonear Home Hardware	Supplies	$ 1,457.08
Approved Vendor	Hindy's General Store	Fuel for Town ($645) & Fuel for The Fire Dept. ($222.04)	$ 867.04
Approved Vendor	Penney's Transport & Courier	Courier Fees	$ 64.90
Approved Vendor	Orkin	Pest Control	$ 167.32
Approved Vendor	Telmatik	Message System	$ 74.75
Approved Vendor	Avalon Industrial	Supplies	$ 613.23
Approved Vendor	GTC Safety Training	Power Line Hazards, Trenching & Excavation Training for Edgar	$ 224.50
Approved Vendor	Mike's Auto Repair	Commerial Inspection on Town's Truck and Installation of 4 Tires	$ 368.83
Approved Vendor	Premium Waste Services Ltd	June Garbage Collection	$ 8,702.22
Approved Vendor	Modern Business Equipment	Copier Fees	$ 520.91
Total Outstanding			**$ 20,077.25**
Paid Invoices Not Tabled at Council Meeting			
Account #			**Amount**
	Name		
Approved Vendor	Jean Green	Flowers	$ 103.18
Approved Vendor	Mary Peddle	Flowers	$ 144.00
Approved Vendor	Wilson's Security	Annual Security System Fees	$ 344.31
Total			**$ 591.49**

Outside Pond Park			
Vendor Aged Summary As at 07/08/2025			
Code	**Name**		**Current**
Approved Vendor	Premium Waste	Garbage Collection	$ 547.40
Approved Vendor	Newfoundland Power	Heat & Light	$ 4,327.67
Approved Vendor	Alphonsus St. George & Sons	Stone	$ 805.00
Approved Vendor	Hindy's Gas Bar	Fuel	$ 178.28
Approved Vendor	Carbonear Home Hardware	Supplies	$ 979.44
Approved Vendor	Taylor's Marine	Engine Oil	$ 32.18
Approved Vendor	Avalon Industrial	Supplies	$ 164.74
Approved Vendor	Big Eric's	Janitorial Supplies	$ 425.32
Approved Vendor	Audrey Piercey	Travel to pick up supplies & Reimbursement for Entertainment for Canada Day	$ 268.40
Total Outstanding			**$ 7,728.43**
Paid Invoices Not Tabled at Council Meeting			
Account #	Name		Amount
Approved Vendor	VISA	Fireworks and Supplies for Canada Day	$ 782.90
Approved Vendor			
Approved Vendor			
Approved Vendor			$ -
Total			**$ 782.90**