Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council August 21, 2025

Members Present:	Mayor:	Mark Sheppard
	Deputy Mayor:	Lori Hiscock
	Councilors:	Zoe Doucet
		David Reid
		Gary Hiscock
Also Present:	Town Clerk/Manager:	Suzanne Coates
Absent:	Councilor:	Stephen Thomas

Mayor M. Sheppard called the meeting to order at 7:30 pm

Adopt Minutes: **Motion #25-061** **G. Hiscock/L. Hiscock**

Resolved to adopt the minutes of the Regular Meeting held on July 10, 2025.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			G. Hiscock
Opposed:	0		
Abstained:	0		

Motion Carried.

Agenda: **Motion #25-062** **L. Hiscock/D. Reid**

Resolved to adopt the agenda with the noted additions as presented.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			G. Hiscock
Opposed:	0		
Abstained:	0		

Motion Carried.

BUSINESS ARISING:

Errors and Omissions: None noted

Business arising from minutes:

- Lori asked about the storage shack for the ball field. The supplies have been delivered; Kevin has cleaned out the old shack. Clerk/Manager will check with Kevin to see when construction will start.
- Update on Letter to Dept. of Forestry-We are still waiting on a response for our request for a meeting. Clerk/Manager will follow-up and request a meeting ASAP.
- Councilor Z. Doucet inquired into the alders on the side of the road. Clerk/Manager explained that once the State of Emergency is lifted, we can apply for permit to cut along the side of the road. Councilor G. Hiscock stated that he feels this should be a provincial issue since it's the alders on the main road. Clerk/Manager will check with Department of Transportation and Forestry on who is responsible for ensuring this is completed.

Action Report: Approved as presented.

Maintenance Man Report: Approved as presented.

- Councilor G. Hiscock asked that the Clerk/Manager get clarification on our insurance policy for Fire Department members using their own vehicles when responding to emergency situations.

NEW BUSINESS:

"Out in Boat" event: The "Out in Boat" event for the Wooden Boat Museum scheduled for August 23rd is postponed until September 20th due to the regional state of emergency.

Municipal Capital Works: Our application for the Hindy's Lane Project has been denied. Our application for Tucker's Lane is still being considered. The call for new applications is now open until October 6, 2025.

Motion #25-063 G. Hiscock/Z. Doucet

Resolved to reapply for the Hindy's Lane Project under the Municipal Capital Works Funding.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			G. Hiscock
Opposed:	0		
Abstained:	0		

Motion Carried.

Park Report: Councilor Z. Doucet met with Audrey on July 21st, one of the main concerns is the condition of the buildings in the park. There is a leak in the roof of the cookhouse, the shingles need to be replaced on the comfort station as well. The office building needs to be looked at too, the patio pavers that were used are now cracking. Clerk/Manager explained that the shower/washroom at the first comfort station is currently being repaired since there was significant water damage requiring everything to be replaced.

CORRESPONDENCE:

Letter from Lorne Hiscock: A letter was received in response to council's letter sent to him requesting an update on the status of ongoing plans to build a home on his property located on Harnum's Hill.

Motion #25-064 Z. Doucet/D. Reid

Resolved to allow an extension of one year to Mr. Hiscock's Current permit due to the circumstances outlined in the letter presented.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			G. Hiscock
Opposed:	0		
Abstained:	0		

Motion Carried.

Letter from Wooden Boat Museum: A letter was received asking if council would cover some of the costs associated with them having to replace the oil tank at the museum building.

Motion #25-065 G. Hiscock/Z. Doucet

Resolved to not reimburse the Wooden Boat Museum for any costs associated with replacing the oil tank.

In favor:	4	Mayor:	M. Sheppard
		Councilors:	Z. Doucet
			D. Reid
			G. Hiscock
Opposed:	1	Deputy Mayor:	L. Hiscock
Abstained:	0		

Motion Carried.

Councilor G. Hiscock declared a conflict of interest due to him and his son having a travel claim submitted for payment.

BILLS:

Motion #25-066 L. Hiscock/Z. Doucet

Resolved to pay the bills as presented except for the travel claims for Gary Hiscock & Colin Hiscock.

In favor:	4	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
Opposed:	0		
Abstained:	1		G. Hiscock

Motion Carried.

Motion #25-067 L. Hiscock/Z. Doucet

Resolved to pay the remainder of the bills as presented.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			G. Hiscock
Opposed:	0		
Abstained:	0		

Motion Carried.

OTHER BUSINESS:

Mayor Sheppard, informed council that when budget time comes around council should consider implementing a commercial garbage fee since some businesses may have higher than the average residential homes garbage collection in a given week.

Councilor Z. Doucet inquired into the water levels for our town. Councilor D. Reid stated that he has checked the levels at the pond they are lower than normal but nothing to cause immediate alarm. Council will still encourage residents to conserve water for the time being.

Councilor G. Hiscock stated that we should have an appreciation supper for the firemen/women with our Winterton Department who assisted with the wildfires on the North Shore once everything has settled down.

Motion #25-068 G. Hiscock/Z. Doucet

Resolved to take our firemen/women out to Legge's Restaurant to show our appreciation for their efforts in assisting with the wildfires on the North Shore.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			G. Hiscock
Opposed:	0		
Abstained:	0		

Motion Carried.

ADJOURNMENT:

Motion #25-069 L. Hiscock/G. Hiscock

Resolved to adjourn at 9:02 pm.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			G. Hiscock
Opposed:	0		
Abstained:	0		

Motion Carried.

Meeting adjourned at 9:02 pm.

Mark Sheppard, Mayor

Suzanne Coates, Town Clerk/Manager

Town of Winterton			
Vendor Aged Summary As at 08/18/2025			
Account #	**Name**		**Current**
Approved Vendor	Newfoundland Power	Street Lighting ($2,080.88), Chlorine House ($135.72), Town Hall ($1,081.82), Ambulance Living Quarters ($110.14), Rec. Centre Furnance ($25.02), War Memorial ($38.16) & Rec. Centre ($97.18)	$ 3,568.92
Approved Vendor	Andrews Graphics & Signs	No exit Sign & Stickers	$ 60.00
Approved Vendor	Boom IT	Computer Support	$ 133.69
Approved Vendor	Brenntag	Chlorine	$ 2,090.76
Approved Vendor	Bell Aliant	Telephone	$ 432.16
Approved Vendor	Penney's Transport & Courier	Courier Fees	$ 37.26
Approved Vendor	Orkin	Pest Control	$ 167.32
Approved Vendor	Telmatik	Message System	$ 74.75
Approved Vendor	Avalon Industrial	Supplies	$ 181.64
Approved Vendor	Gerald Piercey	Reimbursement for Gas for Transportation to Wildfire Relief	$ 117.00
Approved Vendor	Andrew Green	Reimbursement for Gas for Transportation to Wildfire Relief	$ 118.00
Approved Vendor	Hindy's General Store	Gas for Town ($797.66) & Gas for Fire Dept. ($162.00)	$ 959.66
Approved Vendor	Carbonear Home Hardware	Supplies	$ 931.83
Approved Vendor	GTC Safety Training	Traffic Control Training for Edgar Green	$ 184.00
Approved Vendor	Coish's Trucking & Excavating	2 Trailer Loads of Garbage	$ 402.50
Approved Vendor	Windco Enterprises Ltd.	two Town Flags	$ 332.35
Approved Vendor	Jean Green	Flowers for Town Hall Building	$ 75.82
Approved Vendor	EMCO	Supplies	$ 911.95
Approved Vendor	Glacier Cove	Annual Website Fees	$ 402.41
Approved Vendor	Alphonsus St. George & Sons	Crushstone Delivered	$ 1,207.50
Approved Vendor	P. Kelly Electrical	Setting up Generator	$ 1,085.72
Approved Vendor	Premium Waste Services Ltd	July Garbage Collection	$ 7,604.84
Approved Vendor	Gary Hiscock	Travel to pick up supplies for the Fire Dept.	$ 30.60
Approved Vendor	Colin Hiscock	Reimbursement for Gas for Transportation to Wildfire Relief	$ 210.60
Approved Vendor	Modern Business Equipment	Copier Fees	$ 54.84
Total Outstanding			**$ 21,376.12**
Paid Invoices Not Tabled at Council Meeting			
Account #			**Amount**
	Name		
Approved Vendor			$ -
Approved Vendor			$ -
Approved Vendor			$ -
Total			**$ -**

Outside Pond Park			
Vendor Aged Summary As at 08/18/2025			
Code	**Name**		**Current**
Approved Vendor	Premium Waste	Garbage Collection	$ 547.40
Approved Vendor	Newfoundland Power	Heat & Light	$ 4,911.83
Approved Vendor	Canada Revenue Agency	Re-Assessment of GST/HST 2024	$ 1,342.37
Approved Vendor	Hindy's Gas Bar	Fuel	$ 209.06
Approved Vendor	Bell Aliant	Telephone & Internet	$ 133.62
Approved Vendor	Avalon Ready Mix	Pea Stone for Playground areas	$ 2,783.00
Approved Vendor	Carbonear Home Hardware	Supplies-April-July Statements were being sent to wrong email address	$ 6,283.17
Approved Vendor	Big Eric's	Janitorial Supplies	$ 732.60
Total Outstanding			**$ 16,943.05**
Paid Invoices Not Tabled at Council Meeting			
Account #	Name		Amount
Approved Vendor	Canada Revenue Agency	GST/HST 2024	$ 23,282.53
Approved Vendor	Spilled Bubbles	Event for Family Day	$ 425.00
Approved Vendor			
Approved Vendor			$ -
Total			**$ 23,707.53**