Town of Winterton
P.O. Box 59
Winterton, NL
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Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council September 11, 2025

Members Present:	Mayor:	Mark Sheppard
	Councilors:	Zoe Doucet
		Gary Hiscock
		David Reid
		Stephen Thomas
Also Present:	Town Clerk/Manager:	Suzanne Coates
Absent:	Deputy Mayor:	Lori Hiscock

Mayor M. Sheppard called the meeting to order at 7:31 pm

Adopt Minutes: **Motion #25-070** **Z. Doucet/G. Hiscock**

Resolved to adopt the minutes of the Regular Meeting held on August 21, 2025.

In favor:	5	Mayor:	M. Sheppard
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Agenda: **Motion #25-071** **G. Hiscock/S. Thomas**

Resolved to adopt the agenda as presented.

In favor:	5	Mayor:	M. Sheppard
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

BUSINESS ARISING:

Errors and Omissions: Spelling mistake was noted on Page 3.

Business arising from minutes: None noted.

Action Report: Approved as presented.

- Mayor M. Sheppard asked for clarification on the insurance information obtained. Clerk/Manager provided clarification on the information.
- Council asked that the Clerk/Manager reach out to the Fire Chief to see about having the appreciation supper before October 2nd.
- Council also asked that a thank you be posted for our Fire Department to our Social media accounts.
- Municipal election will take place on October 2nd. Council will have a meeting on September 18th to appoint an Alternate Returning Officer for the Municipal Election.

Maintenance Man Report: Approved as presented.

NEW BUSINESS:

50th Anniversary Celebrations for the Town of Whiteway:

Motion #25-072 **G. Hiscock/Z. Doucet**

Resolved to present a plaque to the Town of Whiteway in celebration of their Anniversary.

In favor:	5	Mayor:	M. Sheppard
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Deputy Mayor L. Hiscock arrived at 7:57 pm

Quotes for Backhoe: Three quotes were received for a new backhoe under the Canoe Procurement program. Before council makes a decision, they would like to know the availability of the machine, whether the town can purchase without financing and can the current plow and attachment fit the new machine. Clerk/Manager will get this information and council will discuss at the special meeting on September 18th.

CORRESPONDENCE:

Email from Ryan Burton: An email was received asking council to consider the closing date for the park and a possible reimbursement for seasonal campers who received an email from the Park Manager strongly recommending that the campers consider removing their campers due to the wildfires on the North Shore. Council decided that before they respond they would get clarification on the wording of the initial email sent to the seasonal campers from the Park Manager and we will refer this information to the Park Committee for discussion once more information is available.

Letter from Edgar Green: A Letter was received tendering his resignation for the position of Maintenance Assistant.

Motion #25-073 **G. Hiscock/Z. Doucet**

Resolved to write a letter of thanks to Edgar and Re-advertise for the Maintenance Assistant position.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Deputy Mayor L. Hiscock & Councilor G. Hiscock declared a conflict of interest due to them having a grandson and nephew having a claim submitted for payment.

BILLS:

Motion #25-074 **D. Reid/L. Hiscock**

Resolved to pay the bills as presented except for the travel claim for Jacob Hiscock.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Motion #25-075 Z. Doucet/D. Reid

Resolved to pay the travel claim submitted by Jacob Hiscock

In favor:	4	Mayor:	M. Sheppard
		Councilors:	Z. Doucet
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	2		L. Hiscock
			G. Hiscock

Motion Carried.

OTHER BUSINESS:

Deputy Mayor L. Hiscock asked about the First Aid training. Training will be scheduled for the spring.

Councilor Z. Doucet asked if we could change the format for the Maintenance Report.

Motion #25-076 Z. Doucet

Resolved to change the format for the Maintenance Man Report.

There was no seconder therefore; motion was defeated.

Council decided that we could print the report double sided.

Councilor D. Reid inquired into the status on the Rec. Centre. Clerk/Manager provided update.

Councilor G. Hiscock Thanked Councilor Z. Doucet for her years of service to the Town and all of council joined in thanking Ms. Doucet for her terms on council.

ADJOURNMENT:

Motion #25-077 L. Hiscock/Z. Doucet

Resolved to adjourn at 8:59 pm.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			G. Hiscock
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Meeting adjourned at 8:59 pm.

Mark Sheppard, Mayor

Suzanne Coates, Town Clerk/Manager

Town of Winterton			
Vendor Aged Summary As at 09/09/2025			
Account #	**Name**		**Current**
Approved Vendor	Newfoundland Power	Street Lighting ($2,099.35), Chlorine House ($138.46), Town Hall ($1,121.20), Ambulance Living Quarters ($62.04), Rec. Centre Furnance ($25.02), War Memorial ($38.85) & Rec. Centre ($95.30)	$ 3,580.22
Approved Vendor	Hickman Motors	Checking of Oil level on Truck and Battery	$ 197.47
Approved Vendor	Bell Aliant	Telephone	$ 442.37
Approved Vendor	Penney's Transport & Courier	Courier Fees	$ 151.37
Approved Vendor	Orkin	Pest Control	$ 167.32
Approved Vendor	Telmatik	Message System	$ 74.75
Approved Vendor	Avalon Industrial	Supplies	$ 158.66
Approved Vendor	Atlantic Purification Systems Ltd.	Tabs for Checking Chlorine Levels	$ 871.70
Approved Vendor	Brenda French	Janitorial Supplies	$ 59.75
Approved Vendor	Hindy's General Store	Gas for Town ($449) & Gas for Fire Dept. ($328.71)	$ 777.71
Approved Vendor	Carbonear Home Hardware	Supplies	$ 947.46
Approved Vendor	Jacob Hiscock	Travel for fighting the Wildfire using own vehicle	$ 78.30
Approved Vendor	Button's Marine Inc.	Materials for Flag Poles	$ 105.00
Approved Vendor	EMCO	Supplies	$ 3,959.09
Approved Vendor	Alphonsus St. George & Sons	Crushstone Delivered	$ 1,207.50
Approved Vendor	Castle Building Centres	Materials for Storage Building on Ballfield	$ 3,570.56
Approved Vendor	Premium Waste Services Ltd	August Garbage Collection	$ 9,521.60
Approved Vendor	Martin Hindy	Travel for fighting the Wildfire using own vehicle	$ 60.82
Approved Vendor	Mark Sheppard	September Renumeration	$ 250.00
Approved Vendor	Lori Hiscock	September Renumeration	$ 250.00
Approved Vendor	Zoe Doucet	September Renumeration	$ 250.00
Approved Vendor	David Reid	September Renumeration	$ 250.00
Approved Vendor	Stephen Thomas	September Renumeration	$ 250.00
Approved Vendor	Gary Hiscock	September Renumeration	$ 250.00
Total Outstanding			**$ 27,431.65**
Paid Invoices Not Tabled at Council Meeting			
Account #			**Amount**
	Name		
Approved Vendor			$ -
Approved Vendor			$ -
Approved Vendor			$ -
Total			**$ -**

Outside Pond Park			
Vendor Aged Summary As at 09/09/2025			
Code	**Name**		**Current**
Approved Vendor	Premium Waste	Garbage Collection	$ 547.40
Approved Vendor	Newfoundland Power	Heat & Light	$ 4,297.97
Approved Vendor	Hindy's Gas Bar	Fuel	$ 188.78
Approved Vendor	Bell Aliant	Telephone & Internet	$ 133.23
Approved Vendor	Carbonear Home Hardware	Supplies for August Statement	$ 1,005.37
Total Outstanding			**$ 6,172.75**
Paid Invoices Not Tabled at Council Meeting			
Account #	Name		Amount
Approved Vendor			
Approved Vendor			
Approved Vendor			
Approved Vendor			
Total			**$ -**