Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council October 23, 2025

Members Present:	Mayor:	Lily Webber
	Deputy Mayor:	Lori Hiscock
	Councilors:	Andrew Green
		Lloyd Hindy
		David Reid
		Mark Sheppard
		Stephen Thomas
Also Present:	Town Clerk/Manager:	Suzanne Coates

Mayor L. Webber called the meeting to order at 7:26 pm

Adopt Minutes: **Motion #25-089** **L. Hiscock/S. Thomas**

Resolved to adopt the minutes of the Regular Meeting & Special Meetings held on September 11th, September 18th and October 9th, 2025.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Agenda: **Motion #25-090** **M. Sheppard/L. Hiscock**

Resolved to adopt the agenda as presented.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

BUSINESS ARISING:

Errors and Omissions: None were noted.

Business arising from minutes: Deputy Mayor inquired into the timeline for getting the new backhoe. Clerk/Manager provided update.

Action Report: Approved as presented.

- Deputy Mayor inquired to the status of the shack for the ballfield. Clerk/Manager explained that Kevin is still building it and once it is constructed it will be placed on the playground area.

Maintenance Man Report: Approved as presented.

Maintenance Assistant Job Ad- Some discussion was held on the wording of the job ad. Council decided to advertise for a Casual Call-in employee for two weeks, if there is no interest within the two weeks then the Clerk/Manager is to advertise for a Full-Time Seasonal/Call-In position.

Standing Committees of Council:

Works and Infrastructure (This includes roads and lights, ditching and town owned or leased properties): Chair-Lily Webber, Andrew Green & Steve Thomas

Finance: Chair-Lily Webber, Mark Sheppard & Lori Hiscock

Emergency Preparedness: Chair-Lori Hiscock, Andrew Green & Lloyd Hindy

Water Supply: Chair-Lily Webber, David Reid & Lloyd Hindy

Outside Pond Park: Chair-Lily Webber, Steve Thomas & Lloyd Hindy

Community Engagement, Development, Human Resources & Public Relations: Chair-Lily Webber, Lori Hiscock & Mark Sheppard.

Fire Department Liaison: Andrew Green & Lori Hiscock
Recreation Commission Liaison: David Reid

NEW BUSINESS:

Remembrance Day Ceremony: Deputy Mayor L. Hiscock will lay a wreath on behalf of the Town.

Joint Councils Report: A report was provided to council from former councilor Z. Doucet. For information purposes.

Budget Training: Budget training will be held on Nov. 13th in Holyrood. Mayor L. Webber and Clerk/Manager will attend. If Deputy Mayor L. Hiscock is available, she will let us know.

Budget 2026 Meeting: Will schedule for after the training on November 13th.

Permit for Cutting Brush: Council discussed applying for a permit from the department of forestry to cut the brush along the main road throughout the town. There is also funding that can be applied for to have this work completed. Clerk/Manager will also check and see if the deadline has passed for applying for a JCP or CEEP to cut brush also with the fire break at Outside Pond Park.

Motion #25-091 **L. Hiscock/A. Green**
Resolved to apply for the permit for cutting brush and to write a letter to request funding.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

By Law/Policy Review: Council decided that they would set up a meeting sometime in the new year to review the policies.

Signs for Speed limit throughout the Town: Clerk/Manager will check with Dept. of Transportation about keeping the radar sign on at all times, and will get a cost estimate for speed limit reflective signs for on both ends of the town.

Backhoe Tender: Council discussed advertising the current backhoe for sale through public tender, with a minimum bid of $20,000.

Motion #25-092 L. Hiscock/S. Thomas

Resolved to advertise the current backhoe for sale through public tender with a minimum bid of $20,000.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Bonfire: We will host a community bonfire again this year as in previous years. Mayor L. Webber and Deputy Mayor L. Hiscock will help.

CORRESPONDENCE:

Letter for Municipalities NL: For councils' information only.

Letter from Eastern Regional Service Board: For councils' information only.

Letter from Sally Dawe: A letter was received informing council of a problem with chickens from a neighboring property coming onto her property. Clerk/Manager will write a letter informing Ms. Dawe that it is our understanding that the chickens have been rehomed.

Letter from Stan Gorel: A letter was received informing council of a problem with chickens in the area. Clerk/Manager will write a letter informing Mr. Gorel that it is our understanding that the chickens have been rehomed.

A letter will also be written to the individual responsible for the chickens informing them that all animals have to be contained on their own property.

Letter for Municipal Assessment Agency: For councils' information only.

BILLS: **Motion #25-093** **L. Hiscock/M. Sheppard**

Resolved to pay the bills as presented.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

OTHER BUSINESS:

Councilor S. Thomas-Inquired into the water usage for Sugarloaf Pur Water, is there any idea of how much water is being used for this business. It was discussed and the town does not have a commercial water tax or a new business application process.

Clerk/Manager will look into creating a separate application going forward for potential businesses in the town.

Councilor D. Reid-Asked if we can check with water resources division with Government about rising up the pond a little bit to help elevate the water conservation issues we experienced this past summer.

Councilor A. Green- Asked that Kevin check for a possible leak by Harold French's. Clerk/Manager will check with Kevin and see if there is a leak in the area.

All the ditches in the town need to be cleared again. Will add this to Kevin's work orders.

ADJOURNMENT:

Motion #25-094 **L. Hiscock/M. Sheppard**

Resolved to adjourn at 9:08 pm.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Meeting adjourned at 9:08 pm.

_____

Lily Webber, Mayor

_____

Suzanne Coates, Town Clerk/Manager

Town of Winterton			
Vendor Aged Summary As at 10/20/2025			
Account #	**Name**		**Current**
Approved Vendor	Newfoundland Power	Street Lighting ($2,096.13), Chlorine House ($143.75), Town Hall ($1, 156.63), Ambulance Living Quarters ($138.12), Rec. Centre Furnance ($25.02), War Memorial ($38.85) & Rec. Centre ($85.58)	$ 3,684.08
Approved Vendor	Cal LeGrow	Fire Department Insurance Renewal	$ 1,584.00
Approved Vendor	EMCO	Supplies	$ 3,796.52
Approved Vendor	Telmatik	Message System	$ 74.75
Approved Vendor	Canoe Procurement	Office Supplies	$ 172.06
Approved Vendor	Modern Business Equipment	Copier Fees	$ 177.43
Approved Vendor	Active Printing	Plaque for 50th Anniversary for Whiteway	$ 40.25
Approved Vendor	Emily Beckett (Glacier Cove)	Website Updates	$ 189.71
Approved Vendor	Municipal Assessment Agency	Fourth Quarter Fees	$ 3,068.00
Approved Vendor	Avalon Industrial & Marine	Supplies	$ 97.75
Approved Vendor	Brenntag	Chlorine	$ 7,150.76
Approved Vendor	Penney's Courier	Courier Fees	$ 124.99
Approved Vendor	Coish's Trucking	3 Loads of Garbbage	$ 603.75
Approved Vendor	The Field Mechanic	Service and Maintenance on Fire Dept. Pump	$ 1,606.21
Approved Vendor	P. Kelly Electrical	Bulbs for War Memorial	$ 94.19
Approved Vendor	Bowmark Printing	Ballots for Municipal Election	$ 102.35
Approved Vendor	Premium Waste Services Ltd	September Garbage Collection	$ 9,272.75
Approved Vendor	Hindy's General Store	Gas	$ 402.00
Approved Vendor	Carbonear Home Hardware	Supplies	$ 449.68
Approved Vendor	Mike's Auto Repair	Fuel Hose and Maintenance/Commerical Inspection on Fire Truck	$ 1,434.23
Total Outstanding			**$ 34,125.46**
Paid Invoices Not Tabled at Council Meeting			
Account #			**Amount**
	Name		
Approved Vendor	VISA	Cake at Foodland for Supper & Supper at Legge's	$ 813.17
Approved Vendor			$ -
Approved Vendor			$ -
Total			**$ 813.17**

Outside Pond Park			
Vendor Aged Summary As at 10/20/2025			
Code	**Name**		**Current**
Approved Vendor	Premium Waste	Garbage Collection	$ 547.40
Approved Vendor	Newfoundland Power	Heat & Light	$ 2,350.05
Approved Vendor	Carbonear Home Hardware	Supplies for September Statement	$ 277.36
Approved Vendor	NL Kubota	Maintenance on Side by Side	$ 1,549.43
Approved Vendor	Audrey Piercey	Travel to pick up supplies	$ 169.20
Total Outstanding			**$ 4,893.44**
Paid Invoices Not Tabled at Council Meeting			
Account #	Name		Amount
Approved Vendor			
Approved Vendor			
Approved Vendor			
Approved Vendor			
Total			**$ -**