Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council November 27, 2025

Members Present:	Mayor:	Lily Webber
	Deputy Mayor:	Lori Hiscock
	Councilors:	Andrew Green
		Lloyd Hindy
		David Reid
		Mark Sheppard
Also Present:	Town Clerk/Manager:	Suzanne Coates
Absent:	Councilor:	Stephen Thomas (Unable to be present due to prior commitments since the regular scheduled meeting had to be postponed).

Mayor L. Webber called the meeting to order at 7:22 pm

Adopt Minutes: **Motion #25-095** **L. Hiscock/M. Sheppard**

Resolved to adopt the minutes of the Regular Meeting held on October 23, 2025.

In favor:	6	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
Opposed:	0		
Abstained:	0		

Motion Carried.

Agenda: **Motion #25-096** **M. Sheppard/D. Reid**

Resolved to adopt the agenda with the noted additions as presented.

In favor:	6	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
Opposed:	0		
Abstained:	0		

Motion Carried.

BUSINESS ARISING:

Errors and Omissions: Mayor L. Webber asked to have the wording changed on page 5 of the minutes.

Business arising from minutes: We should be receiving the backhoe by next week.

- We did receive the permit for cutting the brush on the sides of the roads throughout the town on the main road.
- The ditches need to be cleared out as well. Councilor M. Sheppard stated that we should look at developing a 2 to 3 year plan for all of the ditches to be cleared.
    - Mayor L. Webber stated that in the New Year we can apply for a grant for clearing the said ditches and this could include sides of the roads (washout areas).

Action Report: Approved as presented.

- Budget meeting is scheduled for December 1st at 3 pm.
- Council received a request for a meeting from a resident concerning their property. Council agreed that this situation has already been discussed at length and that unless new information has become available that the previous decision will remain in effect. Clerk/Manager is to write a letter to the resident with this decision of council.
- Bonfire-will be scheduled for Sunday, November 30th at 6:30 pm.
- Town's Christmas Supper- Will schedule for a weeknight. Clerk/Manager will inform council of the date in the next few days.
- Tree Lighting-December 7th at 7 pm
- Christmas Office Hours will be closed at noon on December 23rd and re-opening on January 5th.

Maintenance Man Report: Approved as presented.

- Council would like to see the monthly water reports.
- There is a water leak in Brook Lane that will be repaired next week.

Maintenance Assistant Job: We received 4 resumes for the position. Council decided that our Community Engagement, Development, Human Resources & Public Relations committee would set up interviews with three applicants Paul Pendergast, Clarence Clarke & Todd Davis.

Backhoe Tenders: We received two bids on the current backhoe one from David Petten for $25, 576 HST Included and one from Sheldon Vaters for $21,567 HST Included.

Motion #25-097 **L. Hiscock/A. Green**

Resolved to accept the bid from David Petten for $25, 576 HST Included.

In favor:	6	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
Opposed:	0		
Abstained:	0		

Motion Carried.

NEW BUSINESS:

Site Specific Safety Plan:

Motion #25-098 **L. Hiscock/M. Sheppard**

Resolved to approve the Site Specific Safety Plan for Ice Control Materials.

In favor:	6	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
Opposed:	0		
Abstained:	0		

Motion Carried.

Mobile Dental Hygiene: A request was received from Natasha Pelley about possibly setting up a mobile dental hygiene unit at our building. Clerk/Manager is to contact Ms. Pelley about setting up a date and time and see if there is anything else that she may need from council.

Draft Plans for Renovations to the Ambulance Living Quarters: Clerk/Manager presented the draft plans provided by NLHS these renovations are so the ambulance and living quarters can be in the one building instead of spread out over two, the only issue is the possible boundary on the back of the building facing Roger Powers property. Clerk/Manager will contact Mr. Powers and see where his boundary ends. If we need to Clerk/Manager will arrange for a survey of our property at 4 Hiscock's Lane.

Motion #25-099 **L. Hiscock/M. Sheppard**

Resolved to get a survey completed on 4 Hiscock's Lane if needed.

In favor:	6	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
Opposed:	0		
Abstained:	0		

Motion Carried.

Motion #25-100 **D. Reid/A. Green**

Resolved to accept the draft plans for the renovations at 4 Hiscock's Lane.

In favor:	6	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
Opposed:	0		
Abstained:	0		

Motion Carried.

Seniors Suppers: The Seniors Suppers are scheduled for December 9th at 5:30 pm. Lily, Lori & Mark will be attending. Dave & Lloyd will let the Clerk/Manager know. Andrew is unable to attend and the Clerk/Manager will reach out to Steve.

CORRESPONDENCE:

Email from Kerry Malone: An email was received thanking Kevin for the job well done on the water repair at his neighbors property.

Letter from David Thompson (Ministry Leader/ Pastor): A letter was received seeking clarification on who is responsible for the portion of road where the pavement ends to the gates of the cemetery. Council decided that the Clerk/Manager would write Mr. Thompson back and explain that the town is not responsible for the area in question, however; we will make every attempt to clear the snow to the gate of the cemetery.

Letter for Municipal Assessment Agency: A letter was received with a ballot package for our vote for the Avalon director for the Municipal Assessment Agency.

Motion #25-101 **L. Hiscock/L. Hindy**

Resolved to vote for Eric Snow as the Avalon Director for the Municipal Assessment Agency.

In favor:	6	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
Opposed:	0		
Abstained:	0		

Motion Carried.

BILLS:

Motion #25-102 **M. Sheppard/L. Hiscock**

Resolved to pay the bills as presented.

In favor:	6	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
Opposed:	0		
Abstained:	0		

Motion Carried.

OTHER BUSINESS:

Councilor A. Green- Asked if council would be donating to the firemen for their Santa Claus Parade.

Motion #25-103 **L. Hiscock/L. Hindy**
Resolved to donate $300 the same as in previous years for the Santa Claus parade.

In favor:	6	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
Opposed:	0		
Abstained:	0		

Motion Carried.

Councilor A. Green stated that crushed stone is not lasting in the pot holes, road gravel would last longer. Clerk/Manager will talk to Kevin about getting some road gravel.

Deputy Mayor L. Hiscock- explained the letter from the Joint Councils concerning drugs, guns and other things coming into our Province from the ferry terminals and the lack of resources for searches to be conducted.

Mayor L. Webber-Stated that is keeping an eye on funding available through the Federal Government Website for fire breaks.

- There was some issues with vandalization at the ballfield. The railing needs to be repaired on the play structure. Mark & Dave will look at it and see what needs to be done.

Canada Summer Jobs: The deadline to apply is December 11th.

Motion #25-104 **L. Hiscock/M. Sheppard**
Resolved to apply for 3 positions for the Canada Summer Job Program.

In favor:	6	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
Opposed:	0		
Abstained:	0		

Motion Carried.

ADJOURNMENT:

Motion #25-105 L. Hiscock/M. Sheppard

Resolved to adjourn at 9:53 pm.

In favor:	6	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
Opposed:	0		
Abstained:	0		

Motion Carried.

Meeting adjourned at 9:53 pm.

_____

Lily Webber, Mayor

_____

Suzanne Coates, Town Clerk/Manager

Town of Winterton			
Vendor Aged Summary As at 11/25/2025			
Account #	**Name**		**Current**
Approved Vendor	Newfoundland Power	Street Lighting ($2,092.91), Chlorine House ($155.86), Town Hall ($1,429.04), Ambulance Living Quarters ($234.77), Rec. Centre Furnance ($25.02), War Memorial ($48.22) & Rec. Centre ($81.14)	$ 4,066.96
Approved Vendor	Hindy's General Store	Gas	$ 635.69
Approved Vendor	Carbonear Home Hardware	Supplies	$ 188.44
Approved Vendor	Bell Aliant	Telephone	$ 437.66
Approved Vendor	Orkin	Pest control for September and October	$ 334.64
Approved Vendor	Penney's Courier	Courier Fees	$ 210.68
Approved Vendor	Modern Business Equipment	Copier Fees	$ 81.45
Approved Vendor	Town of Hants Harbour	Saddle for Sewer Service-Had to Call in while Kevin was on Holidays	$ 101.57
Approved Vendor	Big Erics	Janitorial Supplies	$ 148.33
Approved Vendor	Avalon Industrial & Marine	Supplies	$ 185.64
Approved Vendor	Dun-Rite Doors	Maintenance on Garage Doors	$ 402.50
Approved Vendor	EMCO	Water & Sewer Supplies	$ 759.92
Approved Vendor	Premium Waste Services Ltd	October 2025 Garbage Collection	$ 10,448.99
Approved Vendor	Telmatik	Message System Fees	$ 74.75
Approved Vendor	Baccalieu Collegiate	Donation to Awards Night	$ 100.00
Total Outstanding			**$ 18,177.22**
Paid Invoices Not Tabled at Council Meeting			
Account #			**Amount**
	Name		
Approved Vendor	Lily Webber	Travel & Meals for Budget Training in Holyrood	$ 111.90
Approved Vendor	Lori Hiscock	Meals for Budget Training in Holyrood	$ 26.40
Approved Vendor	Suzanne Coates	Meals for Budget Training in Holyrood	$ 26.40
Total			**$ 164.70**

Outside Pond Park			
Vendor Aged Summary As at 11/25/2025			
Code	**Name**		**Current**
Approved Vendor	Newfoundland Power	Heat & Light	$ 245.30
Approved Vendor	Bell Aliant	Telephone & Internet	$ 132.48
Total Outstanding			**$ 377.78**
Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor			
Approved Vendor			
Approved Vendor			
Approved Vendor			
Total			**$ -**