Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council December 11, 2025

Members Present:	Mayor:	Lily Webber
	Deputy Mayor:	Lori Hiscock
	Councilors:	Andrew Green
		Lloyd Hindy
		David Reid
		Mark Sheppard
		Stephen Thomas
Also Present:	Town Clerk/Manager:	Suzanne Coates

Mayor L. Webber called the meeting to order at 7:27 pm

Adopt Minutes: **Motion #25-106** **L. Hiscock/S. Thomas**

Resolved to adopt the minutes of the Regular Meeting held on November 27, 2025.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Agenda: **Motion #25-107** **M. Sheppard/L. Hiscock**

Resolved to adopt the agenda with the noted additions as presented.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

BUSINESS ARISING:

Errors and Omissions: There were none noted.

Business arising from minutes: Clerk/Manager gave update on the leak on Brook Lane. The works & infrastructure committee will meet tomorrow morning to discuss.

Action Report: Approved as presented.

- **Christmas Bonuses:**

Motion #25-108 **L. Hiscock/L. Hindy**

Resolved to pay the same as in previous years. $150 for Town employees & $75 for Park employees.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

- **Museum-** The museum has some siding blown off due to a recent wind storm. The Town does own the building. Clerk/Manager is to check the lease agreement to see if outside repairs are the responsibility of the Town.

- **Administrative Assistant-**

Motion #25-109 **M. Sheppard/A. Green**

Resolved to advertise for a casual call-in administrative assistant.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Maintenance Man Report: Approved as presented.

Maintenance Assistant: The HR committee met and interviewed one person as the other two declined to do an interview due to other circumstances.

Motion #25-110 **L. Hiscock/M. Sheppard**

Resolved to hire Paul Pendergast as the casual call-in maintenance assistant.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

FCM Project- As part of our project tract consulting has created a questionnaire that they would like to make available to the residents of Winterton. The questionnaire was presented to council for review.

Motion #25-111 **L. Hiscock/D. Reid**

Resolved to approve the questionnaire that was presented and make it available to the residents.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Brush Cutting- Our current permit is valid until December 31, 2025. We can apply for another permit in January.

Motion #25-112 **L. Hiscock/S. Thomas**

Resolved to apply for a new permit in January 2026.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

NEW BUSINESS:

Snow Clearing Policy-

Motion #25-112 M. Sheppard/A. Green

Resolved to adopt the snow clearing policy.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Municipal Inspection- We received the report from Municipal and Community Affairs.

Motion #25-113 M. Sheppard/S. Thomas

Resolved that council has reviewed the report .

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Canada Housing Infrastructure Fund- We have been approved for the Tucker's Lane project. We are still being considered under Municipal Capital Works for the Hindy's Lane water/sewer upgrade.

Motion #25-114 L. Hiscock/A. Green

Be it resolved that the Town of Winterton has agreed to enter into a Municipal Infrastructure Funding Agreement for Water & Sewer Upgrades to Tucker's Lane Project # 17-CHIF-26-00006, under the Canada Housing Infrastructure Fund. With total project costs including HST/GST being $1,066,527.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Budget 2026:

Commercial Garbage Fee: **Motion #25-115 L. Hiscock/M. Sheppard**

Resolved to charge an annual fee of $250 for Commercial Garbage Fees, this applies to any commercial operation that has more than 10 bags of garbage per week.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Wages: **Motion #25-116** **D. Reid/M. Sheppard**

Resolved to increase the wages for town staff as presented by the finance committee.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Tax Structure: **Motion #25-117** **L. Hiscock/S. Thomas**

Resolved to accept the 2026 Tax Structure.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Budget 2026: **Motion #25-118** **L. Hiscock/D. Reid**

Resolved to accept the 2026 Budget as presented.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Mandatory Training- All of council will complete the mandatory training throughout the month of January.

2024 Audit:

Motion #25-119 **L. Hiscock/M. Sheppard**

Resolved to approve the draft of the Consolidated Financial Statements from Byron D. Smith Professional Corporation for the Town of Winterton for the year ending December 31, 2024.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Outstanding Fees:

Motion #25-120 **M. Sheppard/L. Hiscock**

Resolved to write off $9, 890 of outstanding fees these represent outstanding Ambulance Fees.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

CORRESPONDENCE:

Email from Exign: An email was received requesting approval to register their business within the town of Winterton.

Motion #25-121 **A. Green/D. Reid**

Resolved to approve the request to register their business with the Town.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

BILLS:

Motion #25-122 **D. Reid/S. Thomas**

Resolved to pay the bills as presented.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

OTHER BUSINESS:

Councilor S. Thomas-Asked if there was an update on the sale of the Rec. Centre. To date there is no new information.

Councilor A. Green- Gave an update on a sewer issue with a resident's property. The works and infrastructure will visit the area in the morning to discuss.

Clerk/Manager informed council that they received a thank you card from the Winterton Fire Department.

ADJOURNMENT:

Motion #25-123 L. Hiscock/M. Sheppard

Resolved to adjourn at 9:53 pm.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Meeting adjourned at 9:53 pm.

_____

Lily Webber, Mayor

_____

Suzanne Coates, Town Clerk/Manager

Town of Winterton			
Vendor Aged Summary As at 12/09/2025			
Account #	**Name**		**Current**
Approved Vendor	Newfoundland Power	Chlorine House ($180.09), Town Hall ($1,958.47), Ambulance Living Quarters ($400.95), Rec. Centre Furnance ($25.02), War Memorial ($49.76) & Rec. Centre ($74.32)	$ 2,688.61
Approved Vendor	Carbonear Home Hardware	Supplies	$ 1,331.11
Approved Vendor	Coish's Trucking	Garbage	$ 201.25
Approved Vendor	Alphonsus St. George & Sons	Stone Delivered	$ 805.00
Approved Vendor	Avalon Industrial & Marine	Supplies	$ 173.87
Approved Vendor	Premium Waste Services Ltd	November 2025 Garbage Collection	$ 7,617.03
Approved Vendor	Telmatik	Message System Fees	$ 74.75
Approved Vendor	Lily Webber	December Renumeration	$ 250.00
Approved Vendor	Lori Hiscock	December Renumeration	$ 250.00
Approved Vendor	Andrew Green	December Renumeration	$ 250.00
Approved Vendor	Mark Sheppard	December Renumeration	$ 250.00
Approved Vendor	David Reid	December Renumeration	$ 250.00
Approved Vendor	Steve Thomas	December Renumeration	$ 250.00
Approved Vendor	Lloyd Hindy	December Renumeration	$ 250.00
Total Outstanding			**$ 14,641.62**
Paid Invoices Not Tabled at Council Meeting			
Account #			**Amount**
	Name		
Approved Vendor	Lily Webber	Supplies for Bonfire & Tree Lighting	$ 76.53
Approved Vendor	VISA	Supplies for Tree Lighting	$ 55.26
Total			**$ 131.79**

Outside Pond Park			
Vendor Aged Summary As at 12/09/2025			
Code	**Name**		**Current**
Approved Vendor	Newfoundland Power	Heat & Light	$ 232.01
Total Outstanding			**$ 232.01**
Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor			
Approved Vendor			
Approved Vendor			
Approved Vendor			
Total			**$ -**