Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council January 22, 2026

Members Present:	Mayor:	Lily Webber
	Deputy Mayor:	Lori Hiscock
	Councilors:	Andrew Green
		Lloyd Hindy
		David Reid
		Mark Sheppard
		Stephen Thomas
Also Present:	Town Clerk/Manager:	Suzanne Coates

Mayor L. Webber called the meeting to order at 7:30 pm

Adopt Minutes: **Motion #26-003** **L. Hiscock/S. Thomas**

Resolved to adopt the minutes of the Regular & Special Meetings held on December 11, 2025 & January 6, 2026.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Agenda: **Motion #26-004** **M. Sheppard/D. Reid**

Resolved to adopt the agenda as presented.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

BUSINESS ARISING:

Errors and Omissions: There were none noted.

Business arising from minutes:

- The leak on Brook Lane has been repaired.
- The Questionnaire from Tract Consulting concerning our FCM Project is now live for the public to complete.
- Brush cutting permit report has been completed and sent in.
- Sale of old Rec. Centre-No new information to date. Hoping to have some information by the next meeting.

Action Report: Approved as presented.

- A resident would still like to meet with council to discuss an issue that has already been decided on. Council agreed that the current decision remains as is and if the individual would like to have another meeting to discuss than a letter would need to be submitted explaining in detail what they would like to discuss that is different than the information provided previously.
- Some councilors decided to opt out of receiving the quarterly council remuneration payments.
- The annual regular meeting schedule was presented to council.
- Mandatory privacy training schedule has come out. Clerk/Manager will register everyone for the March 5th training session.

Disclosure Statements: Annual disclosure statements were completed by all of council.

Code of Conduct: All of council completed the code of conduct training as required.

Maintenance Man Report: Approved as presented.

Tucker's Lane Project: The Tucker's Lane limited call for bids was distributed to council for review. A meeting is scheduled for Monday, January 26th at 10 am, to go over the timelines for this project.

Municipal Capital Works: Council discussed applying for MCW funding for Babb's Road, Hindy's Lane, Downey's Lane, Coates' Lane, Brook Lane and Harnum's Lane to replace the water and sewer lines. This project is already applied for and still being considered under the MCW Funding program.

Motion #26-005 L. Hiscock/A. Green

Resolved to apply for MCW funding for Babb's Road, Hindy's Lane, Downey's Lane, Coates' Lane, Brook Lane & Harnum's Lane. With total project costs of $1, 987, 022.20, GST Rebate of $185, 121.36, net project cost $1, 801, 900.84 with a Municipal 10% cost share being $180, 190. With financing through the Royal Bank of Canada, for a 5-year term, 10-year amortization, 5. 21%, with an annual payment of $23, 156.88 and a monthly payment of $1, 929.74.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Administrative Assistant: We received one resume from Jessica Bendell for the job posting. Council decided to set up a meeting with Jessica to discuss.

Councilor A. Green declared a conflict due to being close friends with the contractor doing the work and submitting the invoice. He left the table at 8:08 pm.

Sewer Repair at 8 P&R Lane: An invoice was received for some of the works completed for $1, 219. Council discussed that if a repair could be questionable on who is responsible (property owner vs Town), then our staff should complete the work. Council decided to defer this situation to the next meeting because more information is required before a decision can be made.

Councilor A. Green returned to the council table at 8:23 pm.

NEW BUSINESS:

Town Laptop: Council discussed purchasing a new laptop for the office. Council decided that the Clerk/Manager will check with Canoe Procurement and see what pricing options they have and go with the cheapest one.

Motion #26-006 L. Hiscock/M. Sheppard

Resolved to buy a new laptop for the town office.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Cell phone: Mayor L. Webber explained that she would like to see the Clerk/Manager have a town cell phone for when emergencies arise. Also, Kevin's town cell phone needs to be upgraded. Council decided to instead of buying a new cell phone for the Clerk/Manager to pay $50 per month towards her personal cell phone bill. The Clerk/Manager stated that she did not want this.

Motion #26-007 L. Hiscock/M. Sheppard

Resolved to pay $50 per month towards the Clerk/Managers Cell phone Bill.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Motion #26-008 M. Sheppard/S. Thomas

Resolved to upgrade Kevin's Town issued Cell phone.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Public Town Hall Meeting: Mayor L. Webber would like to set up a meeting that is open to the public to come forward with some issues/concerns/suggestions that they would like to discuss. It would be set up in the community center. Council decided to set the meeting for March 26th from 7 pm-9 pm. We can discuss different topics at our next regular meeting for February 12th.

Museum & SUF Building Siding Issue: Council discussed this and decided to submit a claim through our insurance for the repairs.

Motion #26-009 L. Hiscock/L. Hindy

Resolved to submit a claim for the repairs on the Museum and the SUF building through the town's insurance.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Emergency Plan: The Clerk/Manager explained that this has been updated.

Debris from Wind Damage: No decision was made concerning this.

Provincial Student Program is now open for applications.

Motion #26-010 L. Hiscock/S. Thomas

Resolved to apply for student funding under the Provincial Student Program.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Information Session for Joint Councils: The information session is scheduled for January 24th in Heart's Content. The agenda was distributed to council. Mayor L. Webber will be attending.

2026 Water & Wastewater Workshop: The annual workshop will be held in Gander from March 23rd-March 26th.

Motion #26-011 M. Sheppard/A. Green

Resolved to send Kevin to the workshop in Gander.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Fire Protection Vehicle Funding Application: The fire department has submitted an application for a new fire truck under this funding program.

Motion #26-012 L. Hiscock/M. Sheppard

Resolved to apply for funding for a new fire truck under the Fire Protection Vehicle Funding Program.

In favor: 7	Mayor:	L. Webber
	Deputy Mayor:	L. Hiscock
	Councilors:	A. Green
		L. Hindy
		D. Reid
		M. Sheppard
		S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

CORRESPONDENCE:

Letter from Dept. of Forestry, Agriculture & Lands: A letter was received explaining that we would need to request a change to our infilling limits. Council decided to request the change as suggested.

Motion #26-013 S. Thomas/L. Hiscock

Resolved to request the change as suggested.

In favor: 7	Mayor:	L. Webber
	Deputy Mayor:	L. Hiscock
	Councilors:	A. Green
		L. Hindy
		D. Reid
		M. Sheppard
		S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Mayor L. Webber declared a conflict since she is a member of the Winterton Recreation Commission and left the meeting at 9:11 pm. Deputy Mayor L. Hiscock took the chair at 9:11 pm.

Letter from the Winterton Recreation Commission: A letter was received explaining to council that one of the mini splits is not working correctly, there is a gap to the outside of the building on the front, also there is plug not working in the section of the building.

Motion #26-014 M. Sheppard/S. Thomas

Resolved to get quotes for 2 new mini splits. Since there is one not working in the Fire Hall as well.

In favor:	6	Deputy Mayor: L. Hiscock
		Councilors: A. Green
		L. Hindy
		D. Reid
		M. Sheppard
		S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Clerk/Manager will contact an electrician to have a look at the plug situation.
Clerk/Manager will talk to Kevin about a possible solution to the gap in the floor leading to the outside of the building.

Mayor L. Webber returned to the meeting and the chair at 9:15 pm.

BILLS:

Motion #26-015 M. Sheppard/A. Green

Resolved to pay the bills as presented.

In favor:	7	Mayor: L. Webber
		Deputy Mayor: L. Hiscock
		Councilors: A. Green
		L. Hindy
		D. Reid
		M. Sheppard
		S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

OTHER BUSINESS:

Mayor L. Webber asked Councilor D. Reid what would need to be done to repair the damn. Some of the walls have fallen down, the brook would need to be cleaned out & the trees around it would need to be cleared. Clerk/Manager will check with water resources to see what is needed to make the necessary repairs.

Councilor M. Sheppard asked that the Clerk/Manager follow up on the renovations to the Ambulance living quarters.

Councilor A. Green explained that he is getting complaints of ducks/geese roaming free onto other people's property. These belong to Chris Harnum. Clerk/Manager is to write a letter to Mr. Harnum explaining that any animals/livestock has to be contained on their own property and not free roaming.

Councilor S. Thomas asked that the Clerk/Manager talk to Kevin about parking the backhoe and Kubota inside of the town's garage.

Mayor L. Webber Asked that the Clerk/Manager draft a business application for the next meeting.

Councilor D. Reid asked that going forward for any water/sewer repairs that pictures be taken before hand.

ADJOURNMENT:

Motion #26-016 **L. Hiscock/L. Hindy**

Resolved to adjourn at 9:49 pm.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Meeting adjourned at 9:49 pm.

_____

Lily Webber, Mayor

_____

Suzanne Coates, Town Clerk/Manager

Town of Winterton			
Vendor Aged Summary As at 01/20/2026			
Account #	**Name**		**Current**
Approved Vendor	Newfoundland Power	Chlorine House ($210.11), Town Hall ($2,519.74), Ambulance Living Quarters ($500.41), Rec. Centre Furnance ($25.02), War Memorial ($50.96), Rec. Centre ($80.80) & Street Lighting ($2,089.69)	$ 5,476.73
Approved Vendor	Bell Aliant	Telephone	$ 437.49
Approved Vendor	Orkin	Pest Control for November & December	$ 334.64
Approved Vendor	Button's Marine	Supplies	$ 156.34
Approved Vendor	Coish's Trucking	6 Loads of Garbage	$ 1,207.50
Approved Vendor	Penney's Courier	Courier Fees	$ 143.16
Approved Vendor	Western Hydraulic	Poly Spinner, Spinner Motor & Mount	$ 1,994.10
Approved Vendor	Municipal Assessment Agency	1st Quarter Fees	$ 3,068.00
Approved Vendor	Mike's Auto Repair	Tires Install and Balanced	$ 107.58
Approved Vendor	Byron Smith	2024 Audit Fees	$ 17,135.00
Approved Vendor	Modern Business	Copier Fees for December & January	$ 150.02
Approved Vendor	Municipalities NL	2026 Annual Fees for PMA & MNL	$ 951.75
Approved Vendor	Wolseley	Cutter Set	$ 81.64
Approved Vendor	Winterton Recreation Commission	Reimbursement for Seniors Suppers	$ 948.61
Approved Vendor	The Field Mechanic	Nozzle Handle for Fire Dept.	$ 288.25
Approved Vendor	Cal LeGrow	Renewal for Travel and Accident Policy	$ 715.00
Approved Vendor	Town of Hants Harbour	1/2 Pager System electrical for 2024 & 2025	$ 295.91
Approved Vendor	Avalon Industrial & Marine	Repairs to Cutoff Saw, repairs to chain saw and Supplies for Brush cutting	$ 958.67
Approved Vendor	Telmatik	Message System Fees	$ 74.75
Approved Vendor	Martins Fire Safety	SCBA Refill, Inspection and Nozzle for Fire Truck	$ 1,197.15
Approved Vendor	Canoe Procurement	Office Supplies	$ 434.63
Approved Vendor	Big Erics	Janitorial Supplies	$ 108.66
Approved Vendor	HiTech	Maintenance on pager system and radios/pagers	$ 320.85
Approved Vendor	NL Association of Fire Services	Registration Fees from 2023	$ 603.75
Approved Vendor	Premium Waste Services Ltd	December Garbage Collection	$ 7,587.76
Approved Vendor	Hindy's General Store	Gas for Fire Dept ($96.64) & Gas for Town for November & December ($1,539.88)	$ 1,636.52
Approved Vendor	Carbonear Home Hardware	Supplies	$ 498.42
Total Outstanding			**$ 46,912.88**
Paid Invoices Not Tabled at Council Meeting			
Account #			**Amount**
	Name		
Approved Vendor	VISA	Christmas Supper for Town Councilors & Staff	$ 981.85
Total			**$ 981.85**

Outside Pond Park			
Vendor Aged Summary As at 01/20/2025			
Code	**Name**		**Current**
Approved Vendor	Premium Waste	2 Months of Missed Garbage Collection	$ 1,094.80
Approved Vendor	Bell Aliant	Telephone & Internet	$ 132.48
Approved Vendor	Newfoundland Power	Heat & Light	$ 226.37
Total Outstanding			**$ 1,453.65**
Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor			
Approved Vendor			
Approved Vendor			
Approved Vendor			
Total			**$ -**