Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council February 12, 2026

Members Present:	Mayor:	Lily Webber
	Deputy Mayor:	Lori Hiscock
	Councilors:	Andrew Green
		Lloyd Hindy
		David Reid
		Mark Sheppard
		Stephen Thomas
Also Present:	Town Clerk/Manager:	Suzanne Coates

Mayor L. Webber called the meeting to order at 7:30 pm

Adopt Minutes: **Motion #26-017** **L. Hiscock/L. Hindy**

Resolved to adopt the minutes of the Regular Meeting held on January 22, 2026.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

The following motion was ratified from a closed HR meeting held on January 29th.

Motion #26-018 L. Hiscock/S. Thomas

Resolved to adopt the employment contract to the Clerk/Manager position with the terms and conditions agreed upon by council to become effective 8 weeks from today on April 9, 2026.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Agenda:

Motion #26-019 M. Sheppard/L. Hiscock

Resolved to adopt the agenda with the additions noted as presented.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

BUSINESS ARISING:

Errors and Omissions: There were none noted.

Business arising from minutes:

- The leak on Brook Lane has been repaired. Once the weather permits the property will be repaired.

- The Clerk/Manager asked that council consider rescinding a motion made at the previous meeting to contribute $50 towards her cell phone.

Motion #26-020 **L. Hiscock/M. Sheppard**

Resolved to rescind motion #26-007.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

- A new Brush cutting permit will be applied for.
- Mayor L. Webber would like to set up a water committee meeting for Tuesday, February 17th at 7 pm.

Action Report: Approved as presented.

- Clerk/Manager gave update on the sale of the Recreation Building.
- A resident is still requesting a meeting with Council. Council decided that the decision remains the same unless they can produce more information council will not grant their request for a meeting.
- An advertisement was posted to social media of a new business starting up in the community. However; Council has not been made aware of this business operating.

Motion #26-021 **L. Hiscock/A. Green**

Resolved to write a letter to the business owner informing them that permission has to be granted prior to a business operating in the Town.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Mini Split Quotes: We received 3 quotes for (2) 24,000 BTU units and (2) 36,000 BTU Units:

B and R Refrigeration- 24,000 BTU- $7, 360 HST Included and 36, 000 BTU-$9, 200 HST Included
Kool-Freeze Refrigeration Ltd.- 24,000 BTU-$9, 660 HST Included and 36, 000 BTU-14, 409.50 HST Included
D&D Mechanical Systems Inc.-24, 000 BTU-$13, 682.70 HST Included and 36, 000 BTU- $16, 833.70 HST Included

Motion #26-022 A. Green/S. Thomas

Resolved to accept the quote from B and R Refrigeration for $ 9, 200 HST Included to install (2) new mini splits, (1) for the Recreation Centre and (1) for the Fire Garage.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Maintenance Man Report: Approved as presented.

- Maintenance Assistant- The individual hired has resigned. Council decided to not hire anyone new at the present time.
- A quote was received for rescue suits, for our personnel to use when having to go out in the pond to check on the intake for our water supply. Council decided that the Clerk/Manager will get more quote to see what the costs would be to purchase the said suits.

Tucker's Lane Project:

Motion #26-023 L. Hiscock/A. Green

Resolved to release the limited call for bids for the Tucker's Lane Water & Sewer Upgrade project.

In favor:	6	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			M. Sheppard
			S. Thomas
Opposed:	1		D. Reid
Abstained:	0		

Motion Carried.

Clerk/Manager explained that we could possibly use some of the Canada Community Building Fund (Formerly Gas Tax) funding to pay for our share of this project.

Motion #26-024 L. Hiscock/A. Green

Resolved to apply for funding under the Canada Community Building Fund for the Tucker's Lane upgrades.

In favor:	6	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			M. Sheppard
			S. Thomas
Opposed:	1		D. Reid
Abstained:	0		

Motion Carried.

Administrative Assistant: Council discussed changing the job ad. Defer until next meeting.

Councilor A. Green declared a conflict due to being close friends with the contractor doing the work and submitting the invoice. He left the table at 8:33 pm.

Sewer Repair at 8 P&R Lane: An invoice was received for some of the works completed for $1, 219. Council decided to deduct $700 from the cost of the invoice due to we supplying the pipe for the repair.

Motion #26-025 M. Sheppard/D. Reid

Resolved to deduct $700 from the total cost of the invoice to cover the town's cost associated with suppling the pipe for the repair.

In favor:	6	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Councilor A. Green returned to the council table at 8:37 pm.

Public Town meeting Scheduled for March 26th- Clerk/Manager asked for some topics to be discussed during this meeting. Some topics would be an update on the Tucker's Lane project, Emergency Plan, Update on Hindy's Lane project, etc….. This meeting will be held from 7:00-8:30 pm.

Ambulance Living Quarters Renovations- Clerk/Manager gave an overview of the draft plans. In order for the ambulance to be able to drive through the garage space we would need and extra 10–15-foot strip of property. It is recommended for us to contact the neighboring property owner to see if they are interested in selling or leasing this portion of property.

Motion #26-026 L. Hiscock/M. Sheppard

Resolved to contact the property owner and see if they are interested in selling or leasing a portion of this property.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Audit Management Letter- Council reviewed the letter.

Municipal Inspection Report- Council reviewed the report presented.

NEW BUSINESS:

Climate Ready NL- Council discussed this and decided to contact Kathleen Parewick to participate in this program.

Motion #26-027 **S. Thomas/L. Hindy**

Resolved to contact Kathleen Parewick about the Town participating in the Climate Ready NL Program

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Heritage Week Proclamation- Heritage Week is from February 16-22, 2026.

Motion #26-028 **L. Hiscock/M. Sheppard**

Resolved to proclaim February 16, 2026 as Heritage Day and February 16-22, 2026 as Heritage Week in the Town of Winterton.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Monthly Financial Statements- Monthly statements were presented to council for review.

CORRESPONDENCE:

Email from Aaron Morrow- Clerk/Manager will speak to Kevin about clearing the snow at the end of Western Point.

Email from Fred Constantine- Councilor Reid will speak to Kevin about the snow clearing operations in this area.

Letter from the Fire Dept.- A letter was received requesting a meeting with council at their next meeting. Council will meet with the Fire Dept. on March 12th at 7 pm.

BILLS: **Motion #26-029** **L. Hiscock/D. Reid**

Resolved to pay the bills as presented.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

OTHER BUSINESS:

Mayor L. Webber asked that we get special keys and get the locks changed on all town owned entrances. Councilor M. Sheppard will send the Clerk/Manager the information on the key card entry system.

Mayor L. Webber stated that we need to have the Museum change their PO Box number so their mail is not being sent to the Town's PO Box number.

Motion #26-030 **L. Hiscock/A. Green**

Resolved to write a letter to the Wooden Boat Museum stating that their PO Box number has to be changed.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Deputy Mayor L. Hiscock- Asked that we get an updated inventory list of all equipment and supplies for insurance purposes.

Councilor M. Sheppard- Stated that some of the website is updated. However; we do need new pictures of the new council and the mayors message needs to be updated.

ADJOURNMENT:

Motion #26-031 **L. Hiscock/M. Sheppard**

Resolved to adjourn at 10:03 pm.

In favor:	7	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			L. Hindy
			D. Reid
			M. Sheppard
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Meeting adjourned at 10:03 pm.

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Lily Webber, Mayor

_____

Suzanne Coates, Town Clerk/Manager

Town of Winterton			
Vendor Aged Summary As at 02/10/2026			
Account #	**Name**		**Current**
Approved Vendor	Newfoundland Power	Chlorine House ($220.69), Town Hall ($2,911.87), Ambulance Living Quarters ($652.99), Rec. Centre Furnance ($25.02), War Memorial ($34.40), Rec. Centre ($85.92)	$ 3,930.89
Approved Vendor	Bell Aliant	Telephone	$ 434.32
Approved Vendor	Orkin	Pest Control for January	$ 167.32
Approved Vendor	Wilsons Security	Annual Security Fees	$ 344.31
Approved Vendor	EastCoast Laundry	Maintenance to Washing Unit	$ 138.86
Approved Vendor	Avalon Industrial & Marine	Supplies	$ 338.85
Approved Vendor	Joint Councils	Annual Membership Fees	$ 350.00
Approved Vendor	Premium Waste Services Ltd	January Garbage Collection	$ 7,859.25
Approved Vendor	Hindy's General Store	Gas for Fire Dept ($115) & Gas for Town ($549)	$ 664.00
Approved Vendor	Carbonear Home Hardware	Supplies	$ 625.52
Total Outstanding			**$ 14,853.32**
Paid Invoices Not Tabled at Council Meeting			
Account #			**Amount**
	Name		
Total			**$ -**

Outside Pond Park			
Vendor Aged Summary As at 02/10/2026			
Code	**Name**		**Current**
Approved Vendor	Bell Aliant	Telephone & Internet	$ 132.48
Approved Vendor	Newfoundland Power	Heat & Light	$ 226.21
Total Outstanding			**$ 358.69**
Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor			
Approved Vendor			
Approved Vendor			
Approved Vendor			
Total			**$ -**