Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council April 9, 2026

Members Present:	Mayor:	Lily Webber
	Deputy Mayor:	Lori Hiscock
	Councilors:	Andrew Green
		David Reid
		Mark Sheppard
		Stephen Thomas
Also Present:	Town Clerk/Manager:	Suzanne Coates
Absent:	Councilor:	Lloyd Hindy

Mayor L. Webber called the meeting to order at 7:31 pm

Adopt Minutes: **Motion #26-047** **M. Sheppard/D. Reid**

Resolved to adopt the minutes of the Regular Meeting held on March 12, 2026.

In favor:	6	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			D. Reid
			M. Sheppard
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Agenda: **Motion #26-048** **L. Hiscock/M. Sheppard**

Resolved to adopt the agenda with the additions noted as presented.

In favor:	6	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			D. Reid
			M. Sheppard
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Employee Contract: **Motion #26-049** **L. Hiscock/S. Thomas**

Resolved that the employee contract with the Town Clerk/Manager has been approved.

In favor:	6	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			D. Reid
			M. Sheppard
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

BUSINESS ARISING:

Errors and Omissions: Change the wording on Page 5-stating that the town meeting is postponed until further notice.

Business arising from minutes:

- Mayor Webber asked about the status of the lease agreement for the portion of land needed for the ambulance living quarters renovations and the trackers for Town vehicles.

Action Report:

- Work is being done to register the old dam as a secondary water source.

The Clerk/Manager explained that council would need to seek ministerial approval to borrow for the financing from the bank for the water and sewer upgrades for Tucker's Lane.

Motion #26-050 M. Sheppard/A. Green

Resolved to seek ministerial approval to borrow from the RBC bank for the water & sewer upgrade project for Tucker's Lane in the amount of $106, 652.70.

In favor:	5	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			M. Sheppard
			S. Thomas
Opposed:	1		D. Reid
Abstained:	0		

Motion Carried.

Motion #26-051 L. Hiscock/M. Sheppard

Resolved to apply for the bank loan from the Royal Bank of Canada for the water and sewer upgrades to Tucker's Lane for $106, 652.70 on a 10-year amortization with a 5-year fixed interest rate at 5.59%, with an approximate monthly blended payment of $1, 162.23.

In favor:	5	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			M. Sheppard
			S. Thomas
Opposed:	1		D. Reid
Abstained:	0		

Motion Carried.

The wood cutting permit has been approved.

Some discussion ensued on whether the town should consider purchasing a mulcher that attaches to the mini excavator. Council decided to defer this until the next meeting to give councilors a chance to review the type of machinery needed.

Maintenance Man Report:

Motion #26-052 L. Hiscock/D. Reid

Resolved to approve the Maintenance Man Report

In favor:	5	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	D. Reid
			M. Sheppard
			S. Thomas
Opposed:	1		A. Green
Abstained:	0		

Motion Carried.

Administrative Assistant:

Motion #26-053 L. Hiscock/S. Thomas

Resolved to advertise for an Administrative Assistant

In favor:	6	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			D. Reid
			M. Sheppard
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Councilor A. Green declared a conflict due to being close friends with the contractor doing the work and submitting the invoice. He left the table at 8:07 pm.

Sewer Repair at 8 P&R Lane: Mayor L. Webber explained that the contractor has explained that the work invoiced for was the work completed on the Town's side and there were some materials used on the property owner's side.

Motion #26-054 L. Hiscock/D. Reid

Resolved to pay the contractor for the full invoice submitted for $1, 219.00.

In favor:	5	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	D. Reid
			M. Sheppard
			S. Thomas
Opposed:	0		
Abstained:	1		A. Green

Motion Carried.

Motion #26-055 D. Reid/D. Reid

Resolved to invoice the property owner for the materials used on their side of the property line as per the town's policies.

In favor:	5	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	D. Reid
			M. Sheppard
			S. Thomas
Opposed:	0		
Abstained:	1		A. Green

Motion Carried.

Councilor A. Green returned to the council table at 8:12 pm.

NEW BUSINESS:

Wooden Boat Museum Visitors Guide:

Motion #26-056 **L. Hiscock/M. Sheppard**

Resolved to purchase an advertisement in the visitors guide, the same as in previous years.

In favor:	6	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			D. Reid
			M. Sheppard
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Motion #26-057 **M. Sheppard/L. Hiscock**

Resolved to add the Wooden Boat Museum's Visitors Guide to the Town's Donation Policy.

In favor:	6	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			D. Reid
			M. Sheppard
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Volunteer Appreciation Week: Clerk/Manager will place a thank you notice to the Town's Facebook Page during the week of April 19-26, 2026.

Bulk/Metal Collection: This will be done over a two-week period this year, with our monthly metal collection beginning the last Friday of every month. This will begin on May 18-29, 2026. Council agreed to this.

Monthly Financial Statements- March Financial Statement was presented to council.

Motion #26-058 **L. Hiscock/M. Sheppard**
Resolved to approve the March Financial Statement as presented.

In favor:	6	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			D. Reid
			M. Sheppard
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

CORRESPONDENCE:

Email from Department of Forestry, Agriculture and Lands: An email was received explaining the new 5-year plan development (Zone 1) FMD 01. This was for council's review. Clerk/Manager is to follow up with Forestry about setting up a meeting.

Letter from Municipal & Community Affairs: A letter was received about the Town's Budget, Section 7.2.5.1 on Page 6 and Section 4.2.1 on Page 11, has to have the numbers increased by $2,147.

Motion #26-059 **M. Sheppard/L. Hiscock**
Resolved to approve the revised budget with the changes made.

In favor:	6	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			D. Reid
			M. Sheppard
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Letter from Department of Forestry, Agriculture and Lands: A letter was received stating that the Town was unsuccessful in obtaining funding under the Community Wildfire Prevention and Mitigation Program.

Councilor S. Thomas declared a conflict of interest at 8:38 pm due to the email pertaining to his late father in-law.

Email from Lorne Hiscock: An email was received asking the council to consider placing a memorial sign near the trail around the ball field in honour of the late William (Bill) Jacobs.

Council decided to defer the naming of the trail to the Public Town meeting for discussion. However, they agreed to place a bench on the trail in memory of Mr. Jacobs.

Motion #26-060 **M. Sheppard/L. Hiscock**

Resolved to place a bench in memory of Mr. Bill Jacobs on the trail around the ball park.

In favor:	5	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			D. Reid
			M. Sheppard
Opposed:	0		
Abstained:	1		S. Thomas

Motion Carried.

Letter from 18-22 Brinson's Hill: A letter was received informing council of some repairs that need to be done to their property. Since this property is considered a historic property and the costs for the repairs could be quite high, they are wondering if the town could provide some kind of financial assistance to help in restoring and preserving the historic component of this property. Council decided that the Clerk/Manager would inform the property owner that the Town cannot provide any financial assistance.

Email from 13 Old Road: An email was received asking council to approve them to allow bee keeping on their property. Council discuss this, we do not have any polices with regard to bee keeping. However; the provincial government does have policies in place for this. Clerk/Manager is to send the property owners the Provincial Guidelines for Approval.

BILLS: **Motion #26-061** **L. Hiscock/M. Sheppard**

Resolved to pay the bills as presented.

In favor:	6	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			D. Reid
			M. Sheppard
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

OTHER BUSINESS:

Deputy Mayor L. Hiscock-Asked that the Clerk/Manager write a letter to the Department of Transportation about the conditions of the highways along Route 80. The shed on the playground needs to be finished. Suggested that the Clerk/Manager write a letter to the school to see if they have any suggestions on what type of equipment is needed on the playground.

Councilor S. Thomas- Wanted to let council know that the Red Cross has funding for anyone who may become displaced due to emergency events (Such as fires).

Mayor L. Webber-Asked that Kevin picks up the siding that has blown around the town.

Fire Hydrant Markers- Clerk/Manger received 3 quotes for hydrant markers from Wolsely $1, 271.62 HST Included, EMCO $1, 506.50 HST Included and Iconix Waterworks $3, 162.50 HST Included.

Motion #26-062 **L. Hiscock/M. Sheppard**

Resolved to purchase the fire hydrant markers from Wolsely $1, 271.62.

In favor:	6	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			D. Reid
			M. Sheppard
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Meeting with Tract Consulting for Asset Management Project is scheduled for April 21st at 6 pm.

Councilor A. Green- stated that their needs to be a cover placed over the generator and propane lines.

Councilor D. Reid also stated that a cover needs to be placed over the main electrical lines going into the building.

ADJOURNMENT:

Motion #26-063 L. Hiscock/M. Sheppard

Resolved to adjourn at 9:16 pm.

In favor:	6	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			D. Reid
			M. Sheppard
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Meeting adjourned at 9:16 pm.

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Lily Webber, Mayor

_____

Suzanne Coates, Town Clerk/Manager

Town of Winterton			
Vendor Aged Summary As at 04/07/2026			
Account #	**Name**		**Current**
Approved Vendor	Newfoundland Power	Chlorine House ($212.66), Town Hall ($2,688.09), Ambulance Living Quarters ($691.36), Rec. Centre Furnance ($25.02), War Memorial ($25.02), Rec. Centre ($77.22)	$ 3,719.37
Approved Vendor	Avalon Industrial & Marine	Supplies	$ 345.66
Approved Vendor	Telmatik	Message System Fees	$ 74.75
Approved Vendor	Premium Waste Services Ltd	March Garbage Collection	$ 7,398.81
Approved Vendor	Newfoundland Exchequer	Ice Control Materials (Salt & Sand)	$ 5,485.50
Approved Vendor	Carbonear Home Hardware	Supplies	$ 371.43
Approved Vendor	Modern Business Equipment	Copier Fees	$ 70.23
Approved Vendor	Penney's Transport	Courier Fees	$ 27.95
Approved Vendor	Municipal Assessment Agency	2nd Quarter Fees	$ 3,068.00
Approved Vendor	B & R Refrigeration	Install of Mini Splits (Includes installing the old one from the Rec. Centre in the fire hall)	$ 10,005.00
Approved Vendor	Hickman Motors	Service on Truck, Replacement of Battery and replacement of two rear tmps sensors	$ 843.98
Total Outstanding			**$ 31,410.68**
Paid Invoices Not Tabled at Council Meeting			
Account #			**Amount**
	Name		
Approved Vendor	Kevin Piercey	Travel & Meals for Water & Wastewater Workshop	$ 526.26
Total			**$ 526.26**

Outside Pond Park			
Vendor Aged Summary As at 04/07/2026			
Code	**Name**		**Current**
Approved Vendor	Bell Aliant	Telephone & Internet	$ 132.48
Approved Vendor	Carbonear Home Hardware	Locks for Gates in the Park	$ 41.39
Approved Vendor	EMCO	Pipe for Water at Park	$ 181.55
Approved Vendor	Newfoundland Power	Heat & Light	$ 201.19
Total Outstanding			**$ 556.61**
Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor			
Approved Vendor			
Approved Vendor			
Approved Vendor			
Total			**$ -**