Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council May 14, 2026

Members Present:	Mayor:	Lily Webber
	Deputy Mayor:	Lori Hiscock
	Councilors:	Andrew Green
		David Reid
		Mark Sheppard
Also Present:	Town Clerk/Manager:	Suzanne Coates
Absent:	Councilors:	Lloyd Hindy
		Stephen Thomas

Mayor L. Webber called the meeting to order at 7:30 pm

Adopt Minutes: **Motion #26-067** **L. Hiscock/D. Reid**

Resolved to adopt the minutes of the Regular & Special Meetings held on April 9 & 21, 2026

In favor:	5	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			D. Reid
			M. Sheppard

Opposed: 0
Abstained: 0
Motion Carried.

Agenda: **Motion #26-068** **M. Sheppard/D. Reid**

Resolved to adopt the agenda as presented.

In favor:	5	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			D. Reid
			M. Sheppard
Opposed:	0		
Abstained:	0		

Motion Carried.

BUSINESS ARISING:

Errors and Omissions: None noted.

Business arising from minutes:

- Mayor Webber asked about the status on trackers for vehicles. Clerk/Manager is getting pricing. Letter to Department of Transportation will be worked on and the covers for the electrical and propane will be added to the Maintenance work orders.

Action Report:

- Lease agreement for Parcel of Land between Roger & Judy Powers and The Town of Winterton, for renovations to the Ambulance living quarters.

Motion #26-069 **M. Sheppard/D. Reid**

Resolved to sign the lease agreement between Roger & Judy Powers for a 10-year period for $1,200 annually.

In favor:	5	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			D. Reid
			M. Sheppard
Opposed:	0		
Abstained:	0		

Motion Carried.

- Resident for 18-22 Brinson's Hill is wondering if since the council cannot offer any financial assistance for the repairs needed to the property, would they consider giving them a tax break for the next few years. Council asked that the Clerk/Manager contact the property owner and explain that Heritage NL may be able to provide some guidance on financial relief programs. However; council will not be able to provide a tax break for the property.

Motion #26-070 **L. Hiscock/D. Reid**

Resolved to accept the Action report as presented.

In favor:	5	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			D. Reid
			M. Sheppard
Opposed:	0		
Abstained:	0		

Motion Carried.

Maintenance Man Report: Council asked that the timesheets be updated going forward to include more detail.

Motion #26-071 **L. Hiscock/D. Reid**

Resolved to approve the Maintenance Man Report

In favor:	5	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			D. Reid
			M. Sheppard
Opposed:	0		
Abstained:	0		

Motion Carried.

Administrative Assistant: The HR Committee met and reviewed 11 resumes and decided to interview 3 of the candidates. Once the interviews were completed the HR Committee made a recommendation to Council to Hire Wendy Peddle as the Administrative Assistant.

Motion #26-072 **L. Hiscock/M. Sheppard**

Resolved to hire Wendy Peddle as the Administrative Assistant.

In favor:	5	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			D. Reid
			M. Sheppard
Opposed:	0		
Abstained:	0		

Motion Carried.

Mulcher for Mini Excavator: Council discussed this and decided to look at pricing for a thumb to add to the mini excavator for grabbing items.

Councilor S. Thomas arrived to the meeting at 7:57 pm

Student Funding: We received funding for Provincial and Canada Summer Jobs.

Motion #26-073 **L. Hiscock/M. Sheppard**

Resolved to Advertise for student employment.

In favor:	6	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			D. Reid
			M. Sheppard
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

NEW BUSINESS:

Assessment Management –Draft Document for assessment policy

Motion #26-074 **L. Hiscock/M. Sheppard**

Resolved to approve the Asset Management Policy

In favor:	6	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			D. Reid
			M. Sheppard
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Shed Construction: A permit application was received from 155 Main Road.

Motion #26-075 **L. Hiscock/M. Sheppard**

Resolved to approve shed permit as presented in the application.

In favor:	6	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			D. Reid
			M. Sheppard
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Monthly Financial Statements- April Financial Statement was presented to council

Motion #26-076 **L. Hiscock/M. Sheppard**

Resolved to approve the April Financial Statement as presented.

In favor:	6	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			D. Reid
			M. Sheppard
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

CORRESPONDENCE:

Email from Resident on Brinson's Hill: Clerk/Manager will email the resident back informing them of council's decision. Council will have the Maintenance Man look at it and see what can be done and report back and the roads and lights committee will look to see what can be done.

Email from Jean Green- Email was received asking council to consider repairing the flower boxes at the War Memorial. Council will repair the flower beds.

10 Brook Lane: An email was received asking council to reconsider their decision from the last meeting.

Motion #26-077 L. Hiscock

Resolved to refund the residents at 10 Brook Lane

After three attempts there was no seconder, therefore motion defeated.
Motion Defeated.

Clerk/Manager will email resident letting them know that council's decision remains as is.

CORRESPONDENCE:

Request for Donation for Royal Canadian Legion: Council decided to not donate at this time.

Email from Lisa Quinlan: Email was received asking council for permission to operate a food truck next to the pond at Outside Pond Park. Council agreed, would have to pay the vendors fee, monthly electrical service and make sure that all applicable government approvals are met. Would also need to provide proof of Liability insurance.

Motion #26-078 L. Hiscock/D. Reid

Resolved to approve the request for the food truck. They would have to pay a $200 vendors fee, $50 per month for electricity. Ensure that all applicable government approvals have been met and provide proof of liability insurance.

In favor:	6	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			D. Reid
			M. Sheppard
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Municipal Community Affairs: A letter was received about a privacy workshop. For councils' info.

BILLS: **Motion #26-079** **L. Hiscock/M. Sheppard**

Resolved to pay the bills as presented.

In favor:	6	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			D. Reid
			M. Sheppard
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

OTHER BUSINESS:

Mayor L. Webber discussed Crushed stone on roads around park & trail, there are some downed trees on Sugarloaf to be cleared, people dumping on Fire Exit Road
Pot Holes around town-Maintenance to review & advise

Councilor A. Green Hindy's Lane-Try to repair and level this road as best as possible

Councilor D. Reid- Asked that we get pricing for water & sewer install to the park

Deputy Mayor L. Hiscock- Asked if the Fire Hydrant markers were delivered yet. They are on site in the garage.
Hole in bathroom has been repaired.
Camper in park-will provide information to Lori for review.
Town cleanup-schedule later in June.
Instead of public meeting; suggest public newsletter

Mayor L. Webber Look at placing the brush out back for Fire Dept use for practice.

ADJOURNMENT:

Motion #26-080 L. Hiscock/M. Sheppard

Resolved to adjourn at 9:08 pm.

In favor:	6	Mayor:	L. Webber
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			D. Reid
			M. Sheppard
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Meeting adjourned at 9:08 pm.

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Lily Webber, Mayor

_____

Suzanne Coates, Town Clerk/Manager

Town of Winterton			
Vendor Aged Summary As at 05/12/2026			
Account #	**Name**		**Current**
Approved Vendor	Newfoundland Power	Chlorine House ($196.79), Town Hall ($2,408.57), Ambulance Living Quarters ($577.20), Rec. Centre Furnance ($25.02), War Memorial ($25.02), Rec. Centre ($70.40) & Street Lighting ($2,080.03)	$ 3,719.37
Approved Vendor	Boom IT	Annual Fees & Updates	$ 347.29
Approved Vendor	Superior Propanne	Annual Rental Fee	$ 690.00
Approved Vendor	Wolseley	Fire Hydrant Markers	$ 1,271.62
Approved Vendor	EMCO	Water & Sewer Supplies	$ 3,006.96
Approved Vendor	NL Kubota	Supplies	$ 393.20
Approved Vendor	Bell Aliant	March & April Phone Bills	$ 953.31
Approved Vendor	Hindy's General Store	Gas for Town March & April ($1, 694.27) Gas for Fire Dept. ($123)	$ 1,817.27
Approved Vendor	Newfoundland Excehquer	Ice Control Materials	$ 1,828.50
Approved Vendor	Orkin	Pest Control for two months	$ 361.40
Approved Vendor	Penney's Transport & Courier	Courier Fees	$ 28.98
Approved Vendor	BMS Extinguishers Ltd.	Maintenance and Testing on all Fire Extinguishers	$ 1,087.45
Approved Vendor	Coish's Trucking	1 Trailer load of Garbage	$ 201.25
Approved Vendor	The Navigator	Quarter Page Ad for the Wooden Boat Museum's Visitors Guide	$ 448.50
Approved Vendor	Meridian Engineering	Engineering Fees for Tucker's Lane Project	$ 2,881.90
Approved Vendor	Telmatik	Message System Fees	$ 74.75
Approved Vendor	Avalon Industrial	Supplies	$ 358.77
Approved Vendor	Premium Waste	April Garbage Collection Fees	$ 9,414.50
Approved Vendor	Button's Marine	Supplies	$ 114.94
Approved Vendor	Wooden Boat Museum	Annual Membership Fees	$ 30.00
Approved Vendor	Martin's Fire Safety	Service on SCBA	$ 200.85
Approved Vendor	Brenntag	Chlorine	$ 4,737.43
Approved Vendor	Modern Business	Copier Fees	$ 51.80
Approved Vendor	Carbonear Home Hardware	Supplies	$ 926.79
Approved Vendor	P. Kelly Electrical Ltd.	Electrical for Mini Splits	$ 1,046.62
Approved Vendor	Hickman Motors	Rear Brakes on the Truck	$ 2,969.02
Total Outstanding			**$ 38,962.47**
Paid Invoices Not Tabled at Council Meeting			
Account #			**Amount**
	Name		
Approved Vendor			$ -
Total			**$ -**

Outside Pond Park			
Vendor Aged Summary As at 05/12/2026			
Code	**Name**		**Current**
Approved Vendor	Bell Aliant	Telephone & Internet	$ 132.48
Approved Vendor	Windco	Flags	$ 288.59
Approved Vendor	Hindy's General Store	Gas	$ 100.00
Approved Vendor	Newfoundland Power	Heat & Light	$ 266.47
Total Outstanding			**$ 787.54**
Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor	D & S Vacuum Services	Septic Tank Clean out	$ 3,105.00
Approved Vendor			
Approved Vendor			
Approved Vendor			
Total			**$ 3,105.00**